

Health and safety policy statement

This is the statement of general policy and arrangements for:	Wastesavers Charitable Trust and Recycling Limited
Penelope Goodwin	has overall and final responsibility for health and safety
Ian Syms	has day-to-day responsibility for ensuring this policy is put into practice

Scope and Commitment

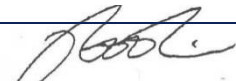
- Kerbside collection of plastics, glass, metals, paper, food waste, clothing from domestic properties and pre-sorting in preparation for recycling by others.
- Collection, inspection, stockholding and delivery of pre-owned furniture and domestic electrical appliances to people in need.
- The provision of work related training and alternative education provision.

Wastesavers are committed to continual improvement of OH&S and prevention of ill health, accidents and continual improvement of its performance
 Wastesavers are committed to comply with applicable legal requirements and with other requirements to which the organisation subscribes which relate to its OH&S aspects

Wastesavers are committed to;

- prevent accidents and cases of work-related ill health by managing the health and safety risks in the workplace
- Provide clear instructions and information, and adequate training, to ensure employees are competent to do their work
- Engage and consult with employees on day-to-day health and safety conditions
- Implement emergency procedures – evacuation in case of fire or other significant incident.
- Maintain safe and healthy working conditions, provide and maintain plant, equipment and machinery, and ensure safe storage/use of substances

As part of its commitment Wastesavers sets targets and objectives to continually improve its OH&S performance. These are reported, discussed and reviewed at our quarterly Management Review Meetings, quarterly with the board, to all staff at communication meetings and through our notice boards. This policy is available to the public via our website.

Health and safety law poster is displayed at (location)	Staff notice board at staff entrance to building in Esperanto Way, in main office by kitchen at Reuse Centre		
First-aid box is located:	Weighbridge office, main office, PEAK classrooms in Esperanto Way, Kitchen at Reuse Centre		
Accident book is located:	Main office(Ian Syms) in Esperanto Way, Main office (Chris Southern) in Reuse Centre		
Signed: (Employer)		Date:	23/11/15

